

Dear Author(s),

The AIUE Conference Committee, welcome your input to the peer reviewed ICUE2020 and EHH 2020 Conferences which will be virtual presentation events to be held online. Only papers for which a **10-minute video presentation** have been submitted will be eligible for upload to SSRN Elsevier digital library and be included in the Proceedings of the Conference.

Given the virtual format of the conference, your paper presentation **needs** to be **pre-recorded**. Depending on your speech, it can be a video of yourself speaking to the audience, or a voice over Powerpoint. Details on how to record your presentations may be found on the list below.

### Speech / Presentation Length:

Paper presentation: **10 minutes (12 min max)**

It would be greatly appreciated if you could send us your presentation **NO LATER THAN 30 October 2020**. A link will be provided shortly.

Contact the Program Committee at [AyelesoA@cput.ac.za](mailto:AyelesoA@cput.ac.za)

### Below are the submission instructions:

Several video conferencing tools may be employed. See the list below and a short video on how to do a Powerpoint presentation with voice over.

- Google Meet: [Record a video meeting - Meet Help](#)
- Zoom: [Local Recording – Zoom Help Center](#)
- WebEx: [Video Conferencing - Record a Cisco Webex Meeting](#)
- Skype: [Skype for Business: Recording a Meeting | Information Technology Services |](#)
- Create Voice Over Power point: <https://support.office.com/en-us/article/record-aslide-show-with-narration-and-slide-timings-0b9502c6-5f6c-40ae-b1e7->
- All files must be in **MP4** Format (Less than or equal to 1mbps bitrate: 720Phd)
- Please use the **naming convention**: Papernumbericue.mp4

Your Sincerely

Dr A. Ayeleso: Conference Admin, AIUE 2020

